



Executive Committee

No direct Ward relevance

18th November 2009

ACTION MONITORING

(Report of the Chief Executive)

| Portfolio Holder(s) / Responsible Officer | Action requested | Status |
|---|--|---|
| 13th January 2009 | | |
| Cllr Gandy / Executive Committee | <p>Third Sector Task and Finish Group</p> <p>The Executive to consider the further work to be undertaken (detailed in recommendation 5) and come back with suggestions for further work in due course.</p> | Awaiting further consideration by relevant Members. |
| 22nd April 2009 | | |
| Cllr MacMillan/ Ruth Bamford | <p>Action Monitoring – Economic Advisory Panel</p> <p>Economic Development Strategy - Visits to Redditch businesses being arranged.</p> | |
| 1st July 2009 | | |
| Cllr Braley E Storer | <p>Corporate Sickness Statistics</p> <p>Members suggested minor amendments to the recording method for sickness absence, proposing that the “No Reason” category might be termed “Other” and that there be a more explicit breakdown of the work-related and non-work related absences due to “Bones, Joints and Fractures”.)</p> | |

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| 22nd July 2009 | | |
| Cllr B Clayton/ L Tompkin | Council Flat Communal Cleaning Review - Final Report Officers to provide an estimated service charge for cleaning communal areas to be used when consulting residents. | Officers provided a figure of between £2.60 & £4.00 per week depending on the level of service the tenants agree to |
| Cllr Braley/ A Marklew | Corporate Identity – Revisions Officers to investigate the cost implications of a change of logo. | Officers intending to report back to the Executive Committee in the New Year. |
| 12th August 2009 | | |
| Cllr B Clayton / S Mullins | Church Hill District Centre – Redevelopment Update Officers undertook to provide a formal legal response to Members' questions in respect of the transfers of land to and from Worcestershire County Council. | Head of Legal, Democratic and Property Services investigating the matter. |
| Cllr Braley / A Highway | Quarterly Performance Monitoring April 2008 – March 2009 Officers undertook to provide Councillor Hicks with an explanation for the performance recorded in respect of Performance indicator BV205. | |
| Cllr Braley / E Storer | Corporate Sickness Statistics Officers undertook to investigate whether there were national statistics available to use as comparators to those generated locally within the authority. | |

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| 16th September 2009 | | |
| Cllr Braley / Teresa Kristunas | Prudential Indicators Councillor Braley enquired as to the maximum and minimum borrowing rates that had existed over the past 25 years and also the magnitude of the interest rate in 1979. | |
| Cllr M Braley / Jane Smith | Complaints Policy – Review Members suggested that a clear explanation of the entire Complaints Procedure be included in the initial response sent to any complainant | This will be actioned as part of the new complaints procedure |
| Cllr M Braley / Jane Smith | Shared Services Business Case – ICT Officers undertook to provide a response to a question from Councillor Anderson regarding the installation of fibre-optic cabling and whether this was still planned under the shared service. | A response has been sent to Councillor Anderson confirming that fibre optic cabling has been installed as the link between RBC and BDC |
| 22nd September 2009 | | |
| All Portfolio Holders / A Heighway | Quarterly Performance Monitoring, Quarter 1 – April – June 2009 Members requested that the order of columns in the Corporate Performance Exception Report be amended. Officers undertook to circulate information on Recovery Plans and the pilot project on Smart Cards be circulated with the minutes. | |
| 7th October 2009 | | |

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| Cllr B Clayton / P Wilkins | Disabled Facilities Grant and the Lifetime Grant 1) It was suggested that an aspect of the work undertaken by the Occupational Therapists used by the Council be referred to the Overview and Scrutiny Committee for consideration. 2) Officers undertook to check for Councillor Hicks as to whether the Council used second hand equipment to any extent. | Discussed at O&S meeting in October 2009 Officers provided response to Members |
| Cllr C MacMillan / R Bamford / A Rutt | Publication of Planning Applications – Consultation Officers were asked to consider a slight expansion of the circulation of notifications of planning applications should these new measures come into effect. | |
| Cllr M Braley / J Bough | Irrecoverable Debts It was noted that the Portfolio Holder had requested a briefing for Members on the processes involved in the recovery and write off of debts relating to the Council's property. | Following a meeting with Cllr Braley it was agreed that a revised report will be produced and brought to executive committee in February 2010. |
| Cllr M Braley / R Kindon | REDI Centre – Leasing Options Officers undertook to provide Councillor Hartnett with the capital value of the property following the meeting. | Response provided to Cllr Hartnett on this matter. |
| 28th October 2009 | | |
| Cllr M Braley / T Kristunas | Budget Preparation Guidelines and Timetable Officers were requested to add briefings for Shadow Portfolio Holders to the timetable at similar timescales to those for Portfolio | |

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| | Holders. | |
| Cllr M Braley / / Westmore | Action Monitoring Officers were asked to include all minuted actions in the report | |
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| <u>Note:</u> | <i>No further debate should be held on the above matters or substantive decisions taken, without further report OR unless urgency requirements are met.</i> | Report period: 13/01/09 to 28/10/09 |